

## Public Notice

**The City of Lathrop is soliciting applications for a public works maintenance employee. Following is a general list of duties and expectations:**

**Supervision:**

Works directly for the Public Works Supervisor within the framework of established policies and standard operating procedures.

**Education:**

Required to have completed the twelfth grade and possess the ability to read and write at a level required for successful job performance. GED is acceptable in lieu of completion of the twelfth grade.

**Experience:**

Minimum of two years experience in construction, maintenance, grounds keeping, or landscaping industry.

**Duties** include the ability to perform a wide range of maintenance, repair, and construction activities on city streets, water/wastewater systems, storm drains, parks and other municipal facilities. Following is a list of items expectations:

- Experience in wastewater treatment, system repair and maintenance.
- Maintains and cleans sewer lines.
- Repairs and maintains streets. Installs traffic signs.
- Performs a variety of grounds keeping and landscaping activities in the maintenance of City parks, playgrounds, and areas surrounding city buildings and other facilities.
- Performs preventive and routine maintenance on assigned vehicles and other motorized and power equipment.
- Identifies safety/health hazards as well as public works facilities and systems in need of maintenance or repair.
- Responds to emergency calls on weekends, holidays, and evenings as well as being available for standby duty as required.
- Understand and follow a variety of oral and written instructions.
- Experience in concrete finishing.

**Additional Requirements:**

- Expected to obtain at least a Class D Wastewater Treatment License within 6 months of employment.
- Shall possess a valid and appropriate State of Missouri Operator's License and have a responsible driving record.
- Shall submit to the Drug Testing policy of the City as a prerequisite of employment.
- Shall grant permission for a background check as required.

Applications are available at Lathrop City Hall, 707 Oak Street. Please submit resume and application to the attention of Susie Freece, City Clerk, at 707 Oak Street, P O Box 225, Lathrop, MO 64465.